

**LEADERSHIP TEAM
MINUTES**

10.24.2022

Mission Moment:

Discussion Items:

- (Ellen) Brainstorm around new building prep.

Record ideas or suggestions:

Updates:

EXECUTIVE – Lisa

-

ADMINISTRATION – Bart

- NONE

DEVELOPMENT – Ellen

- NONE

MISSION – Fr. John

- NONE

KOR – Becky

- NONE

PROGRAMS – Darko

- (Sr. Paris)
 - SVC is working on new MOU with St. Agnes for another year of support for financial assistance
 - SVC provided 41 homemade applesauce cake samples this week
 - SVC staff attended a retreat at the Sisters of Charity of Nazareth Friday – Sunday

Friday's agenda will focus on discussions related to programs, teams, using data for decision making related to some key questions and how and when we want to assess for case management. Saturday shifted gears to a more reflective process focusing

on the interconnectedness of service, self, and call and included a discussion on community.

Shout out to Darko and our volunteers for covering the pantry

- SVC trained one new volunteer from Power to Works for pantry
 - SVC case manager, Becky J is piloting a process for completing follow ups for financial assistance appointments after 30 days to see how clients are doing and if additional services are needed. She has been able to reach 58% of clients in the first two week of attempts and one client is coming back in for case management.
 - Bennett Becherer, Prevention Specialist with the University of Kentucky, is working with the National Institute of Health on an initiative to reduce opioid deaths in the community. Beginning in November, he will come to the SVC pantry twice a month to distribute Narcan and help members of the community recognize and respond to overdose, provide brochures and resources for recovery.
- **BEI (Marissa)**
 - BEI staff will all be together on a program staff retreat on Thursday, October 27.
 - A new My Life My Choice prevention education group began at Martin Luther King Academy in Lexington. This is the first prevention education group BEI has facilitated in Lexington.
 - Data from Victims of Crime Act 2021-2022 Grant Project Year:
 - 72 youth participated in prevention education groups (See table below for more details)
 - Services were provided to 13 individuals who experienced human trafficking
 - Technical assistance was provided to 37 individuals or organizations
 - The Bakhita Advisory Board continued to meet and transitioned in one new member
 - More than 500 youth participated in awareness events
 - Prevention and awareness efforts focused on building capacity to provide information to youth for whom English is not their primary language, such as French, Spanish, Arabic, Swahili, and Kinyarwanda.
 - **Prevention Education Groups: See Handout**

HR – Steve

- Benefits Open Enrollment is tentatively scheduled for 11/18 – 22.
 - Steve Kraus and TaKiyah Betts will be attending an information session on 10/26/2022.
- COVID Update

- Jefferson County remains in the “green”/low risk category based on hospital beds being used, hospital admissions, and the total number of new COVID-19 cases in an area.
 - Flu Season: On 10/4/2022, the CDC emphasized the importance of flu vaccination for the entire flu season.
- Recruiting Update:
Current Openings

Job Title	Job Openings	Department
Caseworker (Match Grant)	1	Migration and Refugee Services
Community and Donor Relations Coordinator	1	Development
Driver/Mover	1	Migration and Refugee Services
Early Childhood Education Services Coordinator	1	Migration and Refugee Services
Early Childhood Field Caseworker	1	Migration and Refugee Services
Immigration Representative	2	Immigration Legal Services
Latinx Healthcare Outreach Fellow (AmeriCorps)	1	Migration and Refugee Services
Ombudsman/Advocate	1	Long-Term Care Ombudsman
Staff Accountant/Payroll Coordinator	1	Finance

FINANCE – Nick

- CCL annual audit is now complete, year 2 of a clean audit with no findings and no deficiencies!
- Sept. close is still ongoing as we are working to clean up AR for KOR RCA, this should be completed within the next few days and financials will be posted.
- Finance is actively seeking a Staff Accountant/Payroll if you know anyone that may be interested.

BEI Prevention Education Groups:

#	Group Name	Location	Type of Group / Org	Dates of Group	Group Type	# of Youth	Group Details / Comments
1	Maryhurst Treasure Home	Louisville	Residential Home	Nov-Dec 2021 (6 weeks)	MLMC	10	Youth who are low-functioning or developmentally delayed
2	Maryhurst Sophie Cottage	Louisville	Residential Home	Jan-Mar 2022 (10 weeks)	MLMC	8	Youth with significant behavioral / mental health concerns
3	Lady Eunoia	Louisville	Community-Based Group	Feb-Mar 2022 (6 weeks)	MLMC	9	Mentoring programs for girls ages 5-18 years old.
4	KY United Methodist Home- Mary Kendall Campus	Owensboro	Residential Home	Summer 2022	MLMC	6	Provides services to at-risk youth in the care and custody of the Cabinet for Health and Family Services.
5	CCL Migration and Refugee Services	Louisville	Community-Based Group	Spring 2022 (1 week / 6 days)	MLMC	9	Foreign-born Youth, Limited English-Proficiency. Interpreters / translation was used for Swahili, Kinyarwanda, Spanish, and Farsi
6	Maryhurst Sophie Cottage	Louisville	Residential Home	Summer 2022	MLMC	12	Youth with significant behavioral / mental health concerns
7	Girls Inc.	Owensboro	Community-Based Group	Summer 2022	MLMC	9	Community based afterschool program
8	Home of the Innocents	Louisville	Residential Home	March 3, 2022- May 5, 2022	I AM	9	The male cottages at HOI provide services to at-risk youth with behavioral concerns

